

ATENEO DE DAVAO UNIVERSITY

Contract of Service for International Exchange Professors

KNOW ALL MEN BY THESE PRESENTS:

This agreement made this 11th day of November 2019 by and between the **ATENEO DE DAVAO UNIVERSITY**, an educational institution duly organized under existing laws with central office in Davao City, represented in this regard by its Presidents, **FR. JOEL E. TABORA, S. J.** Of legal age, single and a resident of Davao City and hereinafter called the SCHOOL and **MR. MATTEO R. APO** hereinafter called the INTERNATIONAL EXCHANGE PROFESSOR from [Name of Partner University/HEI].

W I T N E S S E T H:

That the SCHOOL and the INVITED PROFESSOR in consideration of the mutual covenants and agreement made herein, by one to the other. BY THESE PRESENTS, enter into a contract of service, whereby the school hosts the INTERNATIONAL EXCHANGE PROFESSOR subject to the following terms and conditions:

1. Classification: International Exchange Professor
2. Cluster: _____
3. Inclusive date: [min: 3 months; max: 1 year]
4. No. Of Hrs: _____
5. Subject/s: _____
6. Work Description and Scope of Service - elaborated through an attached document (ANNEX A)
7. Cause for Termination of Contract:
 - 5.1. BY THE SCHOOL - For the following reasons:
 - a) VIOLATION OF INSTRUCTIONAL POLICIES AND DIRECTIVES, conviction in court for serious offenses, grave moral delinquency, professional incompetence, physical or inability to accommodate activities to the purposes and objectives of the SCHOOL. (ANNEX B)
 - 5.2. By the INTERNATIONAL EXCHANGE PROFESSOR – by resignation given in writing prior to the end of the stipulated period of this contract.
 - 5.3. By mutual agreement in case not covered in paragraph 5.1
6. This agreement, shall be in effect from Nov. 11, 2019- March 28, 2020 unless sooner terminated by either party for valid cause.

IN WITNESS WHEREOF, we hereunto affix our respective signature this 11th day of Mar. 2020, in Davao City, Philippines.

FR. JOEL E. TABORA, S.J.
President, Ateneo de Davao University

Mr. MATTEO R. APO
International Exchange Professor

IN THE PRESENCE OF:

[Name of Asst. Dean]
Assistant Dean for [Cluster]

[Name of Dean]
Dean of [School]

[Name of AVP]
Academic Vice President

[Name of AIM Director]
Director, AIM

