

ENDORSEMENT OF
AN INTERNATIONAL VISITING PROFESSOR
[LEVEL 1]

03 May 2020

[Name of Dean]

Dean [insert school]

Thru: **[Name of Assistant Dean]**

Assistant Dean for [insert cluster]

Dear Dr. _____:

Greetings!

I am writing to formally endorse the application of [full name of visiting professor] as an international visiting professor under the [insert ADDU School]'s graduate program in [degree title] this [1st/2nd semester] of [school year].

[If applicable, insert a paragraph or two contextualizing the endorsement and general premise of the endorsee's application for a visiting professorship.] Attached herewith are the documents supporting the visiting professor's credentials along with the International Partnerships and Activities Approval Form (IPAAF), for your reference.

I hope this merits your kind attention and approval.

Sincerely,

[Name of Dept. Chair]

Chair

[name of academic department]